

## Agenda

- Opening of the GA
  - General Announcements
  - Approval of the Agenda
  - Rules of the GA, presented by the Independent Body
  - Policy Manual & Statutes
  - GA Procedure
  - Minutes from previous GA
  - Revised Policy Manual Updates
    - a. Presentation
    - b. Vote
  - Open Floor & Questions
  - Closing of the GA
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### attendees

1. Leonhard
2. Romane
3. Pauline
4. Mathilde
5. Audrey
6. Delphine
7. Pascal
8. Jasmijn
9. Charlotte
10. Maja
11. Misaki

## Opening of the GA

-> president audrey giraud is opening the GA

## General Announcements

no announcement

## Rules of the GA, presented by the Independent Body

- The Independent Body presents and explains the rules of the GA.
- explains the motions and rules

→ wooclap set up

## Approval of the Agenda

- Yes: 9
- no: 2
- abstain: 0

-> The agenda has been approved

## Minutes from previous GA

*votes on the minutes*

- yes: 10
- no: 0
- abstain: 1

-> The minutes has been approved

comments from IB: We, IB have been part of this process, so we have agreed on everything. This process, the revision of the policy manual has been done by collaboration of IB, Universalis, and all members. The Advisory Council is also involved in this. This one is also special, because officially the whole changes of the policy manual is in one motion. This is based on the motion that has been passed by the previous GA. Everything is seen as one motion. Amendments can be made to other parts that have been changed from the submitted motion. That is only in this case, because the whole policy manual in this case can be seen as one motion. I hope that is clear, if there are any questions about that..

no questions.

## Policy Manual Updates

change: The executive board

We are going deeper into the titles of what are the changes in the policy manual.

So, this is for the executive board. If you read the policy manual, you probably know the executive board is mentioned as “board” in the policy manual, because that is the legal things that are mentioned in statutes. We didn't want to amend the statutes, because it didn't make a lot of sense. So what we did is that, in the new policy manual, when it states board, it means president, treasurer, and secretary. When it says the executive board, it means president, treasurer, secretary, and marketing.

That is the first change.

The executive board now consists of four members, along with the marketing executive. We are going to have a marketing executive. Marketing will be responsible for social media representing internal and external communication.

no questions

change: The social board

Restructuring. We are introducing the new 2 positions, as a replacement of the existing positions (social internal and social external). It is going to be UC relations and social events. UC relations are mostly responsible for: freiburg and UCSRN, because it says UC relations. You can see the responsibilities in detail in the presentation slides. They will be also responsible for being the UCSRN committee chair

Now we are going to have executive social events as well. Social events executive is going to see half of the committees, intro days, committee fair, and general events that we do with MT over the years. We will have an end of the year party and Christmas events.

No questions

change: The academic board

Restructuring. We will have a Student academic advisor executive who is going to do student academic advising, event coordination, and informational initiative in general to make people more aware of the academic possibilities they have in UCM. They are going to do peer academic advising, they are going to work closely with the office of academic advising of workshops as well. They are going to do academic related events with academic events and Study abroad fairs.

We are going to have FSE representatives as well. there is an amendment for that, but first we are going to present what is FSE representatives executive and we will have an amendment. FSE representative executive is going to be working with everything that is dealing with FSE matters, EPC, LAS, FSE student council, and just handling FSE matters in general such as EER revision. An amendment here, presented by Delphine.

*amendment on the title 7 FSE representative from Delphine*

instead of "attending FSE student council meetings" reword it to "helping coordinate FSE student council meetings matters".

-> has been seconded.

yes: 10

no: 0

abstain: 0

-> approved.

comment: we all attended FSE student council meetings so we want to have an amendment on this as well.

comment: does not have to be on the policy manual, it can be on the transition bible.

comment: i am not sure, because this is a legal thing.

comment: FSE states designated students are responsible for attending meetings.

comment: okay.

*amendment from maja: amendment on wording of title 7 4 all the academic board members are all invited to FSE student council meetings*

-> has been seconded.

IB comments: it is probably already on the policy? In the title 7.4 it states, Monthly FSE student council meetings, with all FSE student EPC members;

-> IB has discarded this amendment since it was already written in the policy manual.

comments from Audrey: by the way, all the new positions are pilots for one year.

comments from IB: but that is not in the ..

comments from Audrey: yea, because it is not for us, it is the MT that requires it. The thing is, management agreed to one more position for marketing, and technically, the thing that is pilot for one year is this new marketing position. So, the others are not technically pilots. But if the MT said we cannot have that position next year, we need to revise it because we still need someone to care for marketing. Maybe that could be secretary because it is marketing.

any questions? no.

change: The timeline of the implementation of amendments

It says, Amendments to the policy manual shall take effect at the closing of the GA at which they were voted on, unless otherwise specified by the Board. There is an amendment to this as well.

*amendment on title 4 from Delphine*

Title 4. This amendment would state that any major structural changes to the Board—or to specific sections of the Board—will only take effect in the upcoming election, during which new Board members can be selected.

This approach ensures that the newly proposed roles will not be implemented immediately, but can still be introduced and presented prior to the next election.

-> seconded

yes: 10

no: 0

abstain: 0

-> has been approved.

Any questions on this?

No questions.

change: title 3. The attendance list of the GA will only include the first name.

Question: practically, but how do we differentiate people who have the same name?

Answer; do we need to? This is just to know who is attending the GA.

Question: So the only change that is going to be made is full name to first name?

answer: Yes.

Comment: When we want to vote on something, and it has big impact on UCM, I think it is better for everyone to know who put the motion or amendments if it was the important decision

Comment: Would it be sufficient if we have first name + last name initial? You will still have problems but you know. Is that better?

Comment: Yeah.

Comment: Only reason we collect the name is because of the attendance list, we never use it for mentioning who asks questions or makes amendments.

change: Title 3 6.1 the motion must be submitted to IB or to the board at least 14 days before the GA, it used to be 8 days.

We changed that, because we need time for discussion. We've been through this process many times, and when someone submits the motion just before the deadline, and we have to submit the motion 7 days before the GA, we only have one day to review it and no time to discuss with the person what their intentions were, which I think is not productive. We need to go to the GA with amendments, which we might not need when we've discussed before. So, we've discussed with IB and changed it to date between the GA and GA announcement.

no questions.

change: IB election.

It used to be the case that anyone can submit the interest to IB members, but we've decided to change to sending those to the MoU officers for neutrality reasons.

no questions.

change: Committee treasurer need to provide up-to-date financial report

Because, what is seen is that committee members sometimes don't know what they have already spent and lose track of it. They cannot keep asking the Treasurer every single day, how much money we have left. It's not more than 1000 euros, which should be okay to keep track of.

no questions.

change: Title 10 4.3 changes on the driver and speaker gifts -> in case of the event that requires more guests or drivers

We set a maximum of 50 euros for an individual event.

Question: What if we have a panel discussion of 6 people?

Answer: Then you get gifts that cost around 8 euros.

change: Title 11 13.2 A reimbursement shall not be approved if the payment was made prior to the budget's approval by the GA.

Question: So are we going to put the timestamp on closing time of the GA?

Answer: Yes. We need to keep the timestamp. That will be a thing for a secretary.

There are more changes, but a lot of them are wording and commas. We made the policy manual publicly available and already been discussed by IB, so... open floor questions now.

Question: About the reimbursement before the GA approval. If the event requires prepayment, how is it going to be?

Answer: It needs to be budgeted on the previous GA. It is going to be mostly a party and graduation committee issue, but we can put a reminder on this.

It also can be in the treasurer meeting at the beginning of the year.

Question: Can we put a motion on changing the name of games and chess committees?

Answer: That does not need to be motioned because it is in annex. We can change it without motion, we will do it.

*votes on: do you approve the major changes made to the policy manual that have been discussed*

- yes: 10
- no: 0
- abstain: 0

-> the major changes of the policy manual has been approved

votes on; Do you approve of the new policy manual?

- yes: 11
- no: 0
- abstain: 0

-> the revised policy manual has been approved

## **Open Floor Questions**

no questions

## **Closing the GA**

- the president audrey closed the GA at 19:20